

2-Step Procedure

1. Go to District Court to notarize

2. Go to Bureau of Consular Affairs (BOCA) to authenticate

Step 1 Go to District Court to notarize

Step 1 Go to District Court to notarize

1. Required Documents

Passport, ARC,
Original Degree/Transcript
(you must apply for verification in person)

2. Cost for notarizing a document

TWD 750 for document in English (you may get up to 5 copies max. for each document)

TWD 500 for document in Chinese (you may get up to 5 copies max. for each document)

Location of District Court

Taiwan Hsinchu District Court

1. Opening Hours

AM 8:00-12:00, PM 1:00-5:30

2.Contact Information

Address:

265, Sec. 2, Xinglong Rd., Zhubei City,

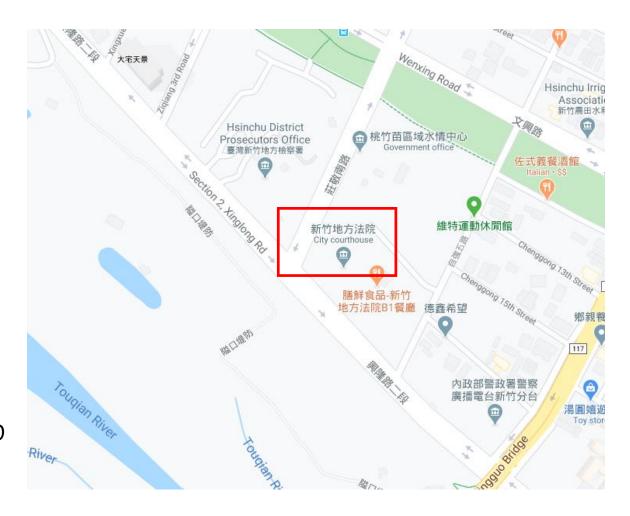
Hsinchu County 30274

Tel(exchange)

(03)6586123

(you can take 182 from NTHU

to Wenxing Jiaxing Rd. Intersection and walk for 10 mins)



Step 2 Go to Bureau of Consular Affairs (BOCA) to Authenticate

Step 2 Go to Bureau of Consular Affairs (BOCA) to Authenticate

1. Required documents

Passport, ARC, notarized documents

2. Cost for Authentication

TWD 400 per document (one copy only)

- BOCA Authentication
- Application Form of Document
 Authentication (For use in the ROC only)
- Application Guidelines

Location of Bureau of Consular Affairs (BOCA)

1. Service Hours

Monday ~ Friday 08:30 ~ 17:00

2. Contact Information

Address:

3-5 Fl, No. 2-2, Section 1, Jinan Rd, Taipei City, Taiwan(R.O.C)

台北市濟南路一段 2-2 號 3-5 樓

Tel: (02) 2343-2888

Web: http://www.boca.gov.tw

3. Travel Directions to BOCA

- It takes about 10 minutes to walk from No. 2
 exit of National Taiwan University (NTU)
 Hospital MRT station to the Bureau of Consular
 Affairs.
- It takes about 10 minutes to walk from the No. 2 exit of Shandao Temple MRT station to the Bureau of Consular Affairs.

